

## Meeting Minutes

**J. W. Dobbs Elementary School**

**Date: September 17, 2018**

**Time: 4:00pm**

**Location: Media Center**

**I. Call to Order at 4:34 pm**

**II. Roll Call**

Role	Name (or Vacant)	Present or Absent
Principal	Charnita West	present
Parent/Guardian	Sharon York	present
Parent/Guardian	Juanita Jones (nominated at this meeting)	Present
Parent/Guardian	Pristine Parr	Absent
Instructional Staff	Chiquita Puckett	present
Instructional Staff	Cynthia James	present
Instructional Staff	Yolanda Womack	present
Community Member	Kenneth Williams	present
Community Member	Zebulon Ellis	present
Community Member	To be nominated	present
Swing Seat		
Student (High Schools)		
APS Support	Chandra Gipson	APS Support

**III. Action Items**

- a. **Approval of Agenda:** GO Team members reviewed the agenda. One correction was made by Dr. West to delete agenda item “g” since we are not a high school. Mr. Williams moved to accept the agenda with the noted correction. The motion carried.
- b. **Approval of Previous Minutes:** GO Team members reviewed the minutes from the May 14, 2018 meeting. One correction was made by Rev. Ellis to change his pastoral anniversary from 27 years to 35 years. Ms. Womack moved to approve the agenda with the noted correction. The motion carried.

c. **Fill Vacant Positions**

<b>Open Position:</b>	Chair
<b>Appointee’s Name:</b>	Womack

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<b>Open Position:</b>	<b>Vice-Chair</b>
<b>Appointee's Name:</b>	Mr. Williams

<b>Open Position:</b>	<b>Secretary</b>
<b>Appointee's Name:</b>	Ms. Puckett

<b>Open Position:</b>	<b>Cluster Representative</b>
<b>Appointee's Name:</b>	Ms. Puckett

<b>Open Position:</b>	<b>Parent</b>
<b>Appointee's Name:</b>	Juanita Jones

d. **Fill Open Community Member Seat:**

<b>Open Position:</b>	<b>Community Member</b>
<b>Appointee's Name:</b>	TBD

e. **Election of Officers**

- i. **Chair: Result:** Ms. Yolanda Womack
- ii. **Vice Chair: Result:** Mr. Kenneth Williams
- iii. **Secretary: Result:** Ms. Chiquita Puckett
- iv. **Cluster Representative: Result:** Ms. Chiquita Puckett

f. **GO Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment*)

	<b>Date</b>	<b>Time</b>	<b>Location</b>	<b>Public Comment (Yes/No)</b>
<b>1</b>	9.17.18	4:00 p.m.	Dobbs Elementary Media Center	Yes
<b>2</b>	11.12.18	4:00 p.m.	Dobbs Elementary Media Center	Yes
<b>3</b>	02.11.18	4:00 p.m.	Dobbs Elementary Media Center	Yes
<b>4</b>	03.11.18	4:00 p.m.	Dobbs Elementary Media Center	Yes
<b>5</b>	04.29.18	4:00 p.m.	Dobbs Elementary Media Center	Yes
<b>6</b>	05.20.18	4:00 p.m.	via conference call	
<b>7</b>				
<b>8</b>				

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- g. **Approval of Public Comment Format: Motion-** Dr. West and Ms. Gipson explained the public comment policy for each GO Team meeting. After discussion and agreement, Dr. West asked if the format for public comment be approved by common consent. The motion carried unanimously.
- h. **Adopt GO Team Norms Motion** Dr. West reviewed the initial GO Team norms. Rev. Ellis moved that the GO Team norms be accepted as printed. The motion carried.

### IV. Discussion Items

- Dr. West discussed our Care Center @Dobbs was in need of a Go Team member to sit on the advisory team. Ms. Juanita Jones volunteered to serve on this committee. The future dates for the meetings are: Nov. 26<sup>th</sup>, Feb. 25<sup>th</sup>, May 17<sup>th</sup> at 11 am. Dr. West reminded us that the Care Center must have 200 visits per month and the Center is now averaging 140. The grant ends this year and must be self-sustaining. The Care Center at Dobbs accepts all insurance EXCEPT Kaiser and Pathways X. If community members need re-instatement of Medicaid, this can be done through our partnership with Southside Medical Center. The center is open M-F 8 am-5pm
- Dr. West discussed our STEM Certification options being AdvancEd versus The state of Georgia STEM certification. The advantages of the former is it will provided more a more guided process. The cost is \$900 per year and the GO Team voted unanimously to seek this opportunity.
- Cluster Meeting dates were discussed which will be held Thursdays, 5:30pm at South Atlanta HS: 9/27, 2/7, 4/25

### V. Principal's Report

- The GMAS results show that the majority of our 3<sup>rd</sup>-5<sup>th</sup> grade students are not proficient in ELA and Math. Only 5<sup>th</sup> grade students were administered science and social studies.
- The Fall 2018 STAR Early Literacy (K-2) and Reading (3-5) results were reviewed and discussed. K: 27% urgent, 22% intervention, 13% on watch, 38% at/above; 1<sup>st</sup>: 34% urgent, 21% intervention, 19% on watch, 26% at/above; 2<sup>nd</sup>: 38% urgent, 34% intervention, 10% on watch, 18% at/above; 3<sup>rd</sup>: 57% beginning, 31% developing, 12% proficient; 4<sup>th</sup>: 44% beginning, 40% developing, 16% proficient; 5<sup>th</sup>: 40% beginning, 44% developing, 15% proficient
- Dr. West made GO Team members aware of new positions filled by Ms. Lovett as a Literacy Coach with \$150,000 of Delta money along with Ms. Hartsfield (a retired teacher who will be a student support coach). Dobbs has (4) vacancies one at 5<sup>th</sup>, one special education, and two one-on-one

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paraprofessionals. We are 12 student under projection and with each child comes \$4,000. \$48,000 was to be paid back to the district but Dr. West was able to avoid this and balance our budget. Leveling did not affect any positions at Dobbs. We currently will have the following teachers: K-3, 1<sup>st</sup>- 4, 2<sup>nd</sup>- 4, 3<sup>rd</sup>- 3, 4<sup>th</sup>-4, 5<sup>th</sup>- 4. One of our special education teacher that has been filling in as a substitute holds a provisional certificate.

**VI.** Announcement

- Ms. York expressed concern over the double parking during from parents of student getting early dismissal. This is causing a safety issue. Dr. West said she would come out to assess the situation.

**VII.** Adjournment: Mr. Williams moved that the meeting be adjourned at 5:38 pm. The motion carried.

csp